

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

(G.O. Ms. No. 51/FD/F2/A2/2025-26, Puducherry, dated 03rd November 2025)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F.5/4/65-GP, dated 11th January, 1965 of Government of India, Ministry of Home Affairs, New Delhi, and in supersession of Schedule-I of the Notification issued in G.O. Ms. No. 12/91/F5, dated 6th February 1991, published in Supplementary to Gazette No. 8, dated 19th February 1991, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'B' post of Stock Verifier / Storekeeper Grade-I in various Departments of the Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, (Stock Verifier / Storekeeper Grade-I) Recruitment Rules, 2025.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classifications and Scales of Pay.*— The number of the said post, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed thereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person, —

(a) who has entered into or contracted a marriage with a person, having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he/she may, by order and for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with the respect to any class or category of persons.

6. *Savings.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STOCK VERIFIER/ STOREKEEPER GRADE-I

1. Name of the post : Stock Verifier / Storekeeper Grade-I
2. Number of posts : 58 (Fifty-eight) [2025] *Subject to variation dependent on work-load.
3. Classification : General Central Service – Non-Ministerial – Non-Gazetted Group-'B'.
4. Pay Level in the Pay Matrix : Level-6
5. Whether selection post/non-selection post : Selection Post
6. Age-limits for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits. :
- | Essential | |
|---|--|
| <i>Qualification:</i> Not applicable | <i>Experience:</i> Not applicable |
| Desirable | |
| <i>Qualification:</i> Not applicable | <i>Experience:</i> Not applicable |
| <i>Qualification Standard Note:</i>
Not applicable | <i>Experience Standard Note:</i>
Not applicable |
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : *Age* : Not applicable
Educational qualification : Not applicable
9. Period of probation, if any : Two years
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. :
- | Method | Percentage |
|--|-------------------|
| 1. Promotion | 80 |
| 13. Any other Limited Departmental Competitive Examination failing which by promotion. | 20 |
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made. : **Promotion**
Storekeeper Grade-II in the Level-4 in the Pay Matrix (Pre-revised Pay Band - ₹ 29,300-34,800 plus Grade Pay ₹ 2,400) with 10 years of service in the grade rendered after appointment thereto on a regular basis and undergone 4 days training in "System and procedure for procurement policy through GeM portal Tender and Stores Management" conducted through Administrative Reforms Wing, Chief Secretariat, Puducherry.

Note : The eligibility service for promotion shall continue to be 05 years for persons holding the feeder post viz., Storekeeper Grade II (Level-4) on regular basis on the date of notification of these rules.

Limited Departmental Competitive Examination

Storekeeper Grade II in Level-4 in the Pay Matrix with 05 years of service in the grade rendered after appointment thereto on a regular basis.

Standard Note

Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service, or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.

12. If, a Departmental Promotion Committee exists, what is its composition? : *Departmental Promotion Committee for Promotion/ Confirmation:—*
1. Chief Secretary to Government of . . . Chairman
Puducherry.
 2. Secretary to Government (Finance) . . . Member
 3. Director of Accounts and Treasuries, . . . Member
Puducherry.
13. Circumstances in which Union Public Service Commission to be consulted in making recruitment. : Consultation with the Union Public Service Commission not necessary.
Communication with Ministry / Department : Not applicable
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(By order)

RATNAGHOSH KISHOR CHAURE,
Joint Secretary to Government (Finance).